

# MEETING MINUTES

Amended 10/23/2019

## Groundwater Sustainability Agency for the Western Management Area in the Santa Ynez River Groundwater Basin

A regular meeting of the Groundwater Sustainability Agency (GSA) for the Western Management Area (WMA) in the Santa Ynez River Groundwater Basin was held on Wednesday, 24 April 2019, 10:00 A.M. at the City of Lompoc Water Treatment Plant, 601 E. North Ave., Lompoc, California.

**Committee Members Present:**

Chris Brooks      Steve Jordan      Jim Mosby      Brad Wilke

**Committee Members Absent:**

Bruce Nix

**Staff Present:**

Joe Barget      Bill Buelow      Eric Erland      Shaun Ryan  
Amber Thompson      Kevin Walsh      Matt Young

**Others Present:**

Maygan Cline (Geosyntec)      Meighan Diethofer (County)  
Curtis Lawler (Stetson via phone)      Plus one member of the public

**I. Call to Order**

Mr. Brooks called the meeting to order at 10:07 a.m. and welcomed all in attendance.

**II. Pledge of Allegiance**

Mr. Brooks led the Pledge of Allegiance.

**III. Introductions and Review of SGMA in Santa Ynez River Valley Basin**

Mr. Buelow invited all in attendance to introduce themselves.

**IV. Additions or Deletions, if any, to the Agenda**

No additions or deletions were made.

**V. Public Comment**

There was no public comment.

**VI. Review and Approve Minutes**

Mr. Brooks submitted the minutes of the meeting of January 23, 2019 for Board approval. Mr. Jordan made a MOTION to approve the minutes. Mr. Brooks seconded the motion and it passed unanimously.

**VII. Receive update on consultant for GSP activities in the Western Management Area**

Mr. Buelow reported that a Kick-off meeting was held with the consultant team comprised of Stetson Engineers, Geosyntec and Dudek on February 28, 2019. The consultant team discussed the initiation of two tasks, including the preparation of both a Stakeholder Engagement Plan and a Data Management Plan. Curtis Lawler (Stetson Engineers), is the Project Manager for these tasks and he reported on the status of the Tasks. Mr. Lawler explained that the Data Management System will be used to hold the compiled data used for the GSP preparation. Mr. Lawler and Ms. Cline then reported that preparation of the Stakeholder Engagement Plan, as well as the development of a Groundwater Communications Portal (GCP), had begun. As consultant for both the WMA and CMA GSP effort, the Stetson team is also coordinating with the EMA consultant (GSI Water Solutions) including a proposal to use the same communication portal as the EMA and WMA. Doing so would benefit the public, agency staff and stakeholders, as well as streamline the comment process for the GSP submittals for all three GSAs in the Basin. Mr. Buelow added it could possibly lead to cost savings. The Committee commented positively on the consultant report and the use of the same GCP for all three GSAs.

Mr. Brooks requested public comments or questions from the audience. No comments were made and there were no questions.

**VIII. Receive update on the Draft Intra-Basin Area Administrative Agreement between three GSAs**

Mr. Buelow reported that Agency Staff continue to work on a Draft Intra-Basin Area Administrative Agreement (Agreement) between the three GSAs in the Santa Ynez River Valley Basin (Basin). The Agreement will formalize the informal agreements already made between the three GSAs regarding cost sharing, distribution of grant funds and coordinating to deliver the three GSPs. When the Draft Agreement is complete, it will be circulated to the various Agencies in each GSA for review by their respective Legal Counsel. Once that review is completed the Draft will be distributed to the three GSA Committees for review and approval in July 2019. After approval by the three GSA Committee, the Draft will go to the respective Board of each of the GSA Agencies for ratification.

Mr. Brooks requested public comments or questions from the audience. No comments were made and there were no questions.

**IX. Consider approval of Draft Guidelines and Application for a Citizen Advisory Group (CAG) for the Western Management Area**

Mr. Buelow reviewed the Citizen Advisory Group (CAG) guidelines, purpose, roles and responsibilities, governance and application as was requested by the WMA GSA Committee at the January 23, 2019 meeting. The Committee considered and discussed the proposed guidelines and application. The Committee heard public comments and questions from the audience.

The Committee discussed an application deadline, the number of proposed CAG members, the diversity of membership, and other pertinent issues. Mr. Mosby volunteered to screen the applications with the help of Agency Staff.

Mr. Jordan made a MOTION to approve the application and guidelines with following amendments: a CAG member may be dismissed from the CAG if they have three consecutive unexcused absences; the CAG will have 7 members plus 2 alternates who will observe only; establish an Ad-Hoc Committee comprised of Mr. Jim Mosby, plus Agency Staff to screen CAG applications. Mr. Mosby seconded the motion and it passed unanimously.

**X. Next regular meeting Date and Time**

The next regular meeting date will be Wednesday, July 24, 2019, 10:00 am at Lompoc Water Treatment Plant, 601 E. North Ave., Lompoc, California.

**XI. WMA GSA Committee requests and comments**

No requests were made.

**XI. Adjournment**

There being no further business, Mr. Brooks adjourned the meeting at 11:01 a.m.

Respectfully submitted,

  
William J Buelow, Secretary

ATTEST:

  
Chris Brooks, Chairman