

MEETING MINUTES

Groundwater Sustainability Agency for the Central Management Area in the Santa Ynez River Groundwater Basin

regular

A special meeting of the Groundwater Sustainability Agency (GSA) for the Central Management Area (CMA) in the Santa Ynez River Groundwater Basin was held on Monday, 29 July 2019, at the Buellton City Council Chambers, 140 West Highway 246, Buellton, California.

Committee Present:

Ed Andrisek Art Hibbits

Alternates Present:

Cynthia Allen

Staff Present:

Bill Buelow Amber Thompson Kevin Walsh Matt Young

Others Present:

Zoe Carlson (Dudek) Maygan Cline (Geosyntec)
and 9 members of the public

Others Via Phone:

Curtis Lawler (Stetson Engineers) Miles McCammon (Stetson Engineers)
Anita Regmi (DWR)

I. Call to Order

Mr. Andrisek called the meeting to order at 10:00 a.m. and welcomed all in attendance.

II. Pledge of Allegiance

Mr. Andrisek led the Pledge of Allegiance.

III. Introductions and Review of SGMA in Santa Ynez River Valley Basin

Mr. Andrisek asked for introductions. Mr. Buelow invited all in attendance to introduce themselves, if they wished to do so.

Mr. Buelow reviewed history of the Sustainable Groundwater Management Act (SGMA) requirements and what has been completed so far in the Santa Ynez River Basin including the creation of the three Groundwater Sustainability Agencies (GSAs) in the Basin (EMA, CMA, WMA), securing Department of Water Resources (DWR) Prop. 1 Grant (Grant) funding and hiring Consultants.

IV. Additions or Deletions, if any, to the Agenda

No additions or deletions were made.

V. Public Comment

There was no public comment.

VI. Review and Approve Minutes

Mr. Andrisek submitted the minutes of the meeting of April 22, 2019 for Committee approval.

Mr. Hibbits made a MOTION to approve the minutes. Mr. Andrisek seconded the motion and it passed unanimously.

VII. Receive CMA GSA financial update and approve CMA Warrant Lists

The Committee reviewed the financial reports of FY 2018-19 Periods 1 through 11 (through May 31, 2019). Mr. Buelow reported all deposits made so far into the CMA Checking account were from both the City of Buellton and Santa Ynez River Water Conservation District (SYRWCD); this checking account is held in SYRWCD's name with the title "CMA Account" specifically to be used for SGMA activities in the CMA; and the financial reports for Period 12 (June 2019) were not available from the bookkeeper prior to this meeting.

The Committee approved unanimously the January, February, March, April, May and June Warrant Lists as presented (ACH Debit and nos. 1001 – 1003). Mr. Hibbits made a MOTION to approve the warrant lists and financial reports as submitted. Mr. Andrisek seconded the motion and it passed unanimously.

VIII. Receive update on the Draft Inter-Basin Area Administrative Agreement between three GSAs

Mr. Buelow reported that Agency Staff continue to work along with Agency Attorneys on finalizing a Draft Inter-Basin Administrative Agreement (Agreement) between the three GSAs in the Santa Ynez River Valley Basin (Basin). The Agreement will formalize certain administrative matters between the three GSAs such as cost sharing, distribution of grant funds, and coordinating to deliver the three GSPs. A Draft Agreement was circulated in mid-June 2019 to the various Agencies in each GSA for review by their respective staff and legal counsel. Attorneys have been working on resolving comments. When the Draft Agreement has been reviewed by all Agency Attorneys, it is expected to be distributed to the three GSA Committees for review and endorsement in October 2019. After endorsement by the three GSA Committees, the Agreement will go to the respective Board/Council of each of the GSA Agencies for approval. No action was needed or taken by the Committee.

IX. Receive update on GSP consultant coordination between three GSAs and consider approval of additional Stetson Task Order(s) to be administered under First Amendment to existing agreement between SYRWCD and Stetson Engineers

Mr. Buelow reported in order for additional coordination between all three GSAs in Basin, Agency Staff have agreed to use SYRWCD's existing SGMA contract with Stetson Engineers adding an amendment to perform coordination work between the three GSAs. This includes a Groundwater Communication Portal (GCP) currently being developed by the consultants for EMA, CMA and WMA to be used by all three GSAs in the Basin. The GCP will be used to streamline and facilitate communication, sign up to receive emails, provide comments of documents and host calendars with meeting dates, agendas and documents for all three GSAs. Consultants estimate three weeks until the GCP is available for use. The GCP will be available to the public and staff on the basin-wide SGMA website being developed by SYRWCD. This better communication tool increases cost to the CMA about \$15,000 overall coordination costs for stakeholder outreach and communication efforts but will save time and decrease the cost of communication with the public, decrease costs to receive, compile and document comments on plans which is a requirement of DWR for the SGMA process. Public questions and discussion followed.

Mr. Hibbits made a MOTION to use the existing SYRWCD SGMA contract to issue Stetson Engineers a Task Order to include the CMA GSA in the coordinated Groundwater Communication Portal between the three GSAs. Mr. Andrisek seconded the motion and it passed unanimously.

X. Citizen Advisory Group (CAG) for the Central Management Area

A. Receive Staff report on CMA CAG process and recommendation for CMA CAG

Mr. Buelow reported he and Ms. Hess met and reviewed the six CAG applications received. The Committee recommended the CAG have 7 members however only 6 applications were received. Agency Staff recommends choosing all 6 applicants, who they felt well represented the community, and keep the application process open to fill the remaining seventh seat on the CMA CAG. They recommend these 6 citizens for the CMA CAG:

- **Ms. Cindy Douglas**, Resident, Organic Farm Manager;
- **Mr. Larry Lahr**, Representative of a Landowner, Business Owner;
- **Ms. Jeannette Lombardo**, Non-governmental Organization Representative;
- **Ms. Sharyne Merritt**, Landowner;
- **Mr. Jeffrey Newton**, Representative of a Landowner, Business Owner; and
- **Mr. Mark Preston**, Resident, Landowner.

Mr. Hibbits and Mr. Andrisek thanked the CMA CAG Members for volunteering their time and being part of this process.

B. Consider EMA CAG member selections

The Committee considered and discussed the recommendation of the Staff.

There was no public comment.

Mr. Hibbits made a MOTION to accept the recommendation of Staff, establish a CAG for the CMA comprised of the six recommended citizens and keep the application process open to fill the remaining seventh seat on the CMA CAG with a deadline of September 13, 2019 and thank the CAG members for volunteering their time to this process. Mr. Andrisek seconded. The motion passed unanimously.

XI. Consultant GSP activities

A. Receive Draft Outreach and Engagement Plan and consider directing staff to release for CAG and public review

Ms. Carlson of Dudek and Ms. Cline of Geosytec presented the Draft Public Outreach and Engagement Plan for the Santa Ynez River Valley Groundwater Basin CMA GSA (July 2019). The plan is designed to be a website communication tool to meet specific requirements of DWR and outlines how the GSA will communicate, make decisions, identify and engage stakeholders, define roles in the GSP efforts, outline goals, and to receive, compile and document comments on plans which is a requirement of DWR for the SGMA process.

Mr. Andrisek made a MOTION directing Staff to release the Draft Public Outreach and Engagement Plan for the Santa Ynez River Valley Groundwater Basin CMA GSA for CAG and public review and comment with a deadline of September 30, 2019 (approximately 60 days). Mr. Hibbits seconded. The motion passed unanimously.

B. Receive update on Draft Data Management Plan and consider directing staff to release for CAG and public review

Ms. Cline reported that the Data Management System Plan which outlines the Data Management System (DMS) is being developed. It is a software tool that will organize data being gathered and will be used in developing the Visualization Tool, Groundwater Budget and Hydrogeologic Conceptual Model. The goal of the DMS is to collect as much data as possible in order to address all six undesirable results. Consultants are currently gathering as much publicly available data as possible and coordinating with the other two GSAs.

Mr. McCammon of Stetson reported they are in the first step of initial data gathering with the goal of using the data to perform a Data Gap Analysis then consultants can consider if a new well or outreach to new landowners with wells needs to be included in plan. Mr. Lawler of Stetson reported consultants plan to

complete data collection by October 2019 and can begin to develop a Hydrogeologic Conceptual Model and Water Budget.

Questions and public discussion followed. Mr. Buelow reported Agency Staff is reviewing a Draft DMS and expects to bring the plan to the next regular Committee meeting in October for review. Committee discussion followed regarding possibly adding a special meeting in September in order to review, accept and release a Draft DMS to the public sooner than late October, to be determined.

XII. Consider adoption of CMA logo for CMA documents and internet webpage

Mr. Buelow presented for consideration a CMA GSA logo to be used on documents and website.

Mr. Hibbits made a MOTION to accept the logo for the CMA GSA. Mr. Andrisek seconded. The motion passed unanimously.

XIII. Consideration and discussion of moving EMA GSA meetings to second week of second month of quarter starting in February 2020

Mr. Buelow requested moving the regular meetings for the CMA Committee from the fourth Monday in the first month of each quarter to either the second or fourth Monday in the second month of each quarter with the meeting still being held at 10:00 AM at the Buellton City Council Chambers. It will allow for complete quarterly financial reporting and timely reporting on the quarterly progress report provided to DWR for the Prop. 1 Grant to the Committee. All Committee members were ok with the proposed change to either the second or fourth week of the second month each quarter.

XIV. Next Regular Meeting

The next regular meeting date will be Monday, October 28, 2019, 10:00 am at the Buellton City Council Chambers, 140 West Highway 246, Buellton, California.

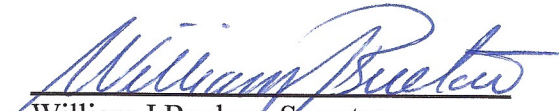
XV. CMA GSA Committee requests and comments

Mr. Hibbits requests a report from the U.S. Forest Service or CalFire about fire protection pollution in the watershed, CalFire's use of FOSGEM in the watershed, control burns and other watershed management practices. Mr. Young and the County Water Agency has access to the B.A.E.R.

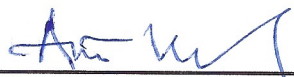
XI. Adjournment

There being no further business, Mr. Andrisek made a MOTION to adjourn the meeting at 11:52 a.m. Mr. Hibbits seconded.

Respectfully submitted,


William J Buelow, Secretary

ATTEST:


Art Hibbits, Vice Chairman